**USF Health: Student Organization International Travel Form**

While Student Organization Travel is not considered an officially USF sponsored trip, travel organized by a student organization is considered student related travel because it is directly tied to a traveler’s status as a student at the University and must adhere to[**USF Policy #10-507**](https://www.usf.edu/world/documents/travel/usf-international-travel-authority-policy.pdf), USF System International Travel Authority.

Please submit the completed and **unsigned** form to [healthglobal@usf.edu](mailto:healthglobal@usf.edu). Signatures on this document do not constitute final travel approval.

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| --- | --- | --- | --- | --- |
| Student Organization Name: | |  | | |
| Organization President’s Name: | |  | | |
| Faculty/Staff Advisor: | |  | | |
| Is the advisor traveling with the group? | | Yes  No | | |
| Trip Name: | |  | | |
| Trip Location:  (City/Country) | |  | | |
| Trip Dates:  (MM/DD/YYYY) | |  | | |
| Volunteer Student, Faculty, or Staff Trip Leader Name(s): | | Check all that apply:  Student  Faculty  Staff | | |
| Volunteer Trip Leader’s University E-mail Address: | |  | | |
| Organization President: By signing this document, the organization president acknowledges that this trip is an official activity for the above-named student organization and understands the responsibilities listed in the USF World Associate Traveler Field Book and understands that the travel is independent of university control, responsibility or oversight. Any activities not authorized are at the participant’s own risk.  Faculty/Staff Advisor: By signing this document, the advisor acknowledges that they are aware of this trip and support the activities authorized by USF World. Any activities not authorized are at the participant’s own risk. | | | | |
| **Endorsement by:** | **Name** | | **Signature** | **Date** |
| Organization President: |  | |  |  |
| Faculty/Staff Advisor: |  | |  |  |
| Volunteer Trip Leader: |  | |  |  |

If you have any questions, please contact USF Health International at [healthglobal@usf.edu](mailto:healthglobal@usf.edu)